

Viewpoint™ Field Descriptions - Processing

Application Version: 7.0
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Document Conventions

Convention	Explanation
Bold	For file names, commands, fields, menus, options, and window names.
<code>Courier New</code>	Commands as you should type them.
<code>Lucida Console</code>	Example output generated by the system.
<i>Italics</i>	For configuration variables, including variable portions of file names and URLs. Also indicates a document name.
Note / Blue Callout	The Blue Callout text indicates information that is of special interest or importance, an idea that could be useful or additional information about a product or a feature.
	The Caution icon along with the text indicates actions that can lead to problems in system operation or configuration settings if the instructions are not followed properly.

Document Revision History

This section tracks the initial creation of the document after each major version thereafter.

Ver:	Date	Description	Reviewed / Approved By
1.0	Oct 16, 2012	Initial Version	Team
1.0	Aug 7, 2015	Update	Team
1.2	August 10, 2021	Rebranded adhering to the latest Conduent brand central documentation standards/guidelines.	Technical Writer

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1. Processing Field Descriptions

Field Name	Field Text	Description
Author	Summary Author	Author information from original file (MS Office or PDF)
BaseDocID	Base Doc ID	Unique identifier for family head (not including container files)
Begin Bates	Beg_Bates_Inq	Imported Begin Bates number
CatalogBy	Catalog By	The Viewpoint user who cataloged a specific document
CatalogDate	Catalog Date	The date the document was cataloged in Viewpoint
CatalogErrorMessage	Catalog Error Message	Reason for cataloging error
CatalogStatusCode	Catalog Status Code	Document catalog status (new, done or error)
CLSID	CLSID Key	Class ID for COM documents (i.e. pre-2007 Excel files)
Comments	Comments	Comment information from original file
Company	Company	Company information from original file (MS Office or PDF)
CreateDateUTC	Email Create Date	Email creation date and time
CreateHTMLBy	Create HTML By	The Viewpoint user who created HTML for a specific document
CreateHTMLDate	Create HTML Date	The date the HTML was created in Viewpoint
CreateHTMLErrorMessage	Create HTML Error Message	Reason for HTML error
CreateHTMLStatusCode	Create HTML Status Code	Document HTML status (new, done or error)
CreateTextBy	Create Text By	The Viewpoint user who created Text for a specific document
CreateTextDate	Create Text Date	The date the Text was created in Viewpoint
CreateTextErrorMessage	Create Text Error Message	Reason for Text error

CreateTextStatusCode	Create Text Status Code	Document Text status (new, done or error)
CreateTiffBy	Create Tiff By	The Viewpoint user who created a Tiff for a specific document
CreateTiffDate	Create Tiff Date	The date the Tiff was created in Viewpoint
CreateTiffErrorMessage	Create Tiff Error Message	Reason for Tiff error
CreateTiffStatusCode	Create Tiff Status code	Document Tiff status (new, done or error)
CustodianID	Custodian ID	Unique identifier for Viewpoint custodians
DocDateUTC	Date	Main date based on Viewpoint hierarchy
DocID	Doc ID	Unique Viewpoint identifier for each file
EfileRelativePath	Efile Relative Path	The path to the native file in staged location
EfileRootPath	Efile Root Path	The path to the staged location for native file
EmailClass	Email Class	Type of email (message, calendar, contact, etc.)
EmailSubject	Email Subject	Subject information from original file
Embedded Objects	Embedded Object or Image Count	Count of embedded objects or images inside file.
End Bates	EndBates_Inq	Imported End Bates number
Extension Match	Extension Match	If the original file extension matches the file ID
ExtractBy	Extract By	The Viewpoint user who extracted a specific document
ExtractCountActual	Extract Count_Actual	The number of attachments extracted
ExtractCountEstimated	Extract Count_Estimate	Includes all in-line and embedded attachments that may not be extracted
ExtractDate	Extract Date	The date the document was extracted in Viewpoint
ExtractErrorMessage	Extract Error Message	Reason for extraction error
ExtractStatusCode	Extract Status Code	Document extraction status (new, done or error)
File Name	Original File Name	Original file name
File Size	Original File Size	Original file size

FileID	File ID	The type of document the file was identified as
FileID Description	File Description	A description of the identified file type
FileIDBy	File ID By	The Viewpoint user who launched file identification
FileIDDate	File ID Date	The date the FileID was identified in Viewpoint
FileIDErrorMessage	File ID Error Message	Reason for file identification error
FileIDStatusCode	File ID Status Code	File identification status (new, done or error)
HashBy	Hash By	The Viewpoint user who hashed a specific document
HashCode	Hashcode	MD5 or SHA1 Hash code generated
HashDate	Hash Date	The date the document was hashed in Viewpoint
HashErrorMessage	Hash Error Message	Reason for hash error
HashStatusCode	Hash Status Code	Hash creation status (new, done or error)
HiddenContent	Native Content	If MS Office document contains comments, notes, revisions, or watermarks
HTMLRelativePath	HTML Relative Path	The path to the HTML file in staged location
HTMLRootPath	HTML Root Path	The path to the staged location for HTML file
Importance	Importance	Email flag of low or high importance
IndexFileSourceFormat	Index File Source Format	The type of file to index (native, text or slipsheet)
IsSystemFile	Is System File	Distinguish between documents identified on NSRL database and those which were not
Languages	Languages	Foreign languages identified in file.
Language1	Language 1	The most common language identified in a document
Language1Percent	Language 1 Percent	Percentage of the document in language 1
Language2	Language 2	The second most common language identified in a document
Language2Percent	Language 2 Percent	Percentage of the document in language 2
Language3	Language 3	The third most common language identified in a document

Language3Percent	Language 3 Percent	Percentage of the document in language 3
LastAuthor	Last Author	The last person to make changes to a MS Office document
Manager	Manager	Manager information from original file
MediaID	Media ID	The ID of the Viewpoint media for a file
MediaLoadID	Media Load ID	User-created value that is entered in from the Catalog tab during Staging
MediaSourceDirectoryID	Media Source ID	The ID of media source directory (folder in Viewpoint media)
MessageID	Message ID	Message ID from original file
MetaDataBy	Metadata By	The Viewpoint user who captured metadata from a specific document
MetaDataDate	Metadata Date	The date that metadata was captured
MetaDataErrorMessage	Metadata Error Message	Reason for metadata capture error
MetaDataStatusCode	Metadata Status Code	Metadata capture status (new, done or error)
NbrPages	Number of Pages	The number of pages in the file (DOC, PDF, PPT and TIFF only)
OCR	OCR	If a file has been OCR'd
OriAttributes	OCR Image Source	Attribute information from the original file
OriCreationTimeUTC	FS – Created Date UTC	Original time of creation
OriFileFolder	Original File Folder	Path to original file location
OriIsReadOnly	Is Read Only	If the original file was read only
OriLastAccessTimeUTC	FS – Accessed Date UTC	Last access date of original file (file system date)
OriLastWriteTimeUTC	FS – Modified Date UTC	Last write date of original file (file system date)
ParentDocID	Parent Doc ID	Viewpoint identifier for parents of families
PotentiallyColoredTiffs	Contains Color	Distinguish between documents containing color and those that do not
QCStatusCode	Tiff QC Status	QC status of Tiff (new, done or error)
RecievedDateUTC	Received Date UTC	Received date of original file

ReferenceKey	Reference Key	Unique identifier of parent/child relationship per Viewpoint media
RevNbr	Revision Number	Revision number information from original file
ScopeID	Scope ID	Unique identifier for the Viewpoint scope
SendDateUTC	Sent Date UTC	Sent date of original file
SenderName	From	Sender information from original file
SenderSMTP	From SMTP	Sender tracking protocol for the e-mails transmission across the internet
SlipSheetBy	Slipsheet By	The Viewpoint user who slipsheeted a specific document
SlipSheetDate	Slipsheet Date	The date the file was slipsheeted in Viewpoint
SlipSheetErrorMessage	Slipsheet Error Message	Reason for slipsheet error
SlipSheetRelativePath	Slipsheet Relative Path	The path to the slipsheet in staged location
SlipSheetRootPath	Slipsheet Root Path	The path to the staged location for the slipsheet
SlipSheetStatusCode	Slipsheet Status Code	Slipsheeted status (new, done or error)
StageBy	Stage By	The Viewpoint user who staged a specific document
StageDate	Stage Date	The date the file was staged in Viewpoint
StageErrorMessage	Stage Error Message	Reason for staging error
StageStatusCode	Stage Status Code	Staging status (new, done or error)
SubjectPrefix	Subject Prefix	Subject prefix of an email (FW or RE)
SummCreateTimeUTC	S – Created Date UTC	Create date of original file (summary date)
SummLastPrintTimeUTC	S – Print Date UTC	Last saved date of original file (summary date)
TextFileSourceFormat	Text File Source Format	Format of file where text will be extracted from (native, HTML or slipsheet)
TextRelativePath	Text Relative Path	The path to the text file in staged location
TextRootPath	Text Root Path	The path to the staged location for the text file
ThreadID	Thread ID	Thread ID information from original file

ThreadTopic	Thread Topic	Thread topic information from original file
TIFFFileSourceFormat	Tiff File Source Format	Format of file where Tiff will be created from (native, HTML or slipsheet)
TiffPageCount	Tiff Page Count	Number of pages for tiffed document
TIFFRelativePath	Tiff Relative Path	The path to the Tiff file in staged location
TIFFRootPath	Tiff Root Path	The path to the staged location for the Tiff file
TiffsTotalSize	Tiffs Total Size	The file size of generated Tiff
Title	Summary Title	Title information from original file